

FAREHAM

BOROUGH COUNCIL

AGENDA

LEISURE AND COMMUNITY SCRUTINY PANEL

Date: Tuesday, 6 October 2020

Time: 6.00 pm

Venue: Microsoft Teams Virtual Meeting

Members:

Councillor Mrs C L A Hockley (Chairman)

Councillor Mrs L E Clubley (Vice-Chairman)

Councillors Mrs S M Bayford

S Dugan

J M Englefield

M J Ford, JP

Mrs K K Trott

Deputies: K A Barton

Miss T G Harper

R H Price, JP



1. Apologies for Absence

2. Minutes (Pages 5 - 8)

To confirm as a correct record the Minutes of the Leisure and Community Scrutiny Panel meeting held on the 25 February 2020.

3. Chairman's Announcements

4. Declarations of Interest and Disclosures of Advice or Directions

To receive and declarations of interest from Members in accordance with the Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

5. Deputations

To receive any deputations of which notice has been lodged.

6. Leisure Centres Refurbishment Update (Pages 9 - 12)

To receive a report and supporting presentation from the Director of Leisure and Community outlining the timescales and internal designs for both the Fareham and Holly Hill Leisure Centres upgrade programmes.

7. Play Area Development Plans and Progress Update (Pages 13 - 18)

To receive a report and supporting presentation from the Director of Leisure and Community providing details of Play Area Development Plans and Progress throughout the Borough.

8. Community Centres - Covid-19 Impact (Pages 19 - 24)

To receive a report from the Director or Leisure and Community on the impact of the Covid-19 pandemic on Community Centres throughout the Borough.

9. Executive Business

To consider any items of business dealt with by the Executive since the last meeting of the Panel, that falls under the remit of Leisure and Community Portfolio. This will include any decisions taken by individual Members during the same time period.

(1) Fareham Leisure Centre Planning Application (Pages 25 - 26)

(2) Petition - Squash Courts at Fareham Leisure Centre (Pages 27 - 30)

(3) Arrangements for the 75th Anniversary of VJ Day (Pages 31 - 32)

(4) Community Fund Application - Titchfield Community Association (Pages 33 - 34)

- (5) **Christmas Lights Switch On - Alternative Proposals for 2020** (Pages 35 - 36)
- (6) **The naming of Fareham's new arts and Entertainment Venue** (Pages 37 - 38)
- (7) **Covid-19 Community Recovery Plan** (Pages 39 - 40)
- (8) **Fareham Lottery** (Pages 41 - 42)

10. Leisure and Community Scrutiny Panel Priorities

To provide an opportunity for Members to consider the Scrutiny Panel priorities for Leisure and Community.



P GRIMWOOD
Chief Executive Officer
Civic Offices
www.fareham.gov.uk
28 September 2020

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Democratic Services, Civic Offices, Fareham, PO16 7AZ
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FAREHAM

BOROUGH COUNCIL

Minutes of the Leisure and Community Scrutiny Panel (to be confirmed at the next meeting)

Date: Tuesday, 25 February 2020

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor Mrs C L A Hockley (Chairman)

Councillor Mrs L E Clubley (Vice-Chairman)

Councillors: Mrs S M Bayford, S Dugan, J M Englefield and Mrs K K Trott

Also Present: Executive Member for Leisure and Community,
Councillor Miss S M Bell



1. APOLOGIES FOR ABSENCE

An apology of absence was received from Councillor M J Ford.

2. MINUTES

RESOLVED that the Minutes of the Leisure and Community Scrutiny Panel meeting held on the 16 December 2019 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no announcements made at this meeting.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest received at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. EXECUTIVE BUSINESS

(1) Remodelled Ferneham Hall Planning Application

No comments were received.

(2) Community Fund Application - Warsash Neighbourhood Forum

At the invitation to the Chairman, the Director of Leisure and Community addressed the Panel to advise Members that a complaint had been received regarding the wording within the Executive decision report and decision sheet. The resident had asked for the reference to Chilling and Hook as 'Villages' to be changed as this is incorrect. It has been confirmed that Chilling is a made up of only a few dwelling and Hook a Hamlet.

The Panel were asked to agree that this is an error within the documents, to allow the Minutes to reflect this as a published record.

The Executive Member for Leisure and Community addressed the Panel confirming that this amendment had no bearing on the Community Fund Application decision.

RESOLVED that the Panel agree that this reference within both the report and the decision sheet is incorrect and should read: -

The purpose of the Forum is to enable the production of a Neighbourhood Plan for the Warsash Neighbourhood Area, covering the village of Warsash,

dwelling of Chilling and Hamlet of Hook. This allows residents from each of these areas to have a say in the production of the Plan.

7. FAREHAM LEISURE CENTRE PLANNING APPLICATION

The Panel received a report along with a supporting presentation delivered by the Head of Leisure and Community on the proposed Fareham Leisure Centre Planning Application which is due to be taken to the Executive for consideration on the 02 March 2020. The Panel were all delighted with the overall design proposals and agreed that these alterations will be great improvement, particularly to the Fareham Leisure Centre.

The Panel were pleased with the retention of the hedge line between Park Lane and the extension to the car park as this is a mature hedge row with some large trees.

Members queried the choice of cladding, asking why brick or other types of cladding had not be considered. Officers explained that by using a mixture of cladding and brick, this helps to create a design that responds to the existing leisure centre, which reflects the natural setting of the park.

The key points from the Panels discussions were that - they wanted to improvements to be as Carbon Neutral as possible and for Solar Panels to be considered as part of the improvement works.

The Chairman thanked Officers for their hard work in progressing this planning application to this stage.

A copy of the presentation is appended to these Minutes.

RESOLVED that the Panel: -

- (a) considered the contents of the report and presentation; and
- (b) ask the Executive to consider that Carbon Neutrality and the early installation of Solar Panels be a priority within the planning application at their meeting on the 02 March 2020.

8. LEISURE AND COMMUNITY SCRUTINY PANEL PRIORITIES

The Chairman invited the Panel to consider the Scrutiny Priorities for the Leisure and Community Scrutiny Panel.

Members asked if Y-Services could be invited to answer questions on the funding that they receive from the Council and how this money is used to support young people across the Borough. Officers agreed that they would draft a scoping report to be brought to the next meeting of the Panel for consideration.

Members enquired about the timescales for the review of Community Buildings and if this could be brought to the Panel once complete. Officers advised that this is a joint piece of work with the Property Services department with many complex elements. The hope is that it will be completed in Autumn 2020 so an

item could be brought to the Panel later this year to update Members on the results of the review.

RESOLVED that the Leisure and Community Scrutiny Panel considered the Scrutiny Priorities and asked that: -

- (a) a scoping report be drafted by Officers and brought to a future meeting of the Panel for consideration; and
- (b) on completion of the Community Building Review later this year and item be brought to the Panel to update them on the results.

(The meeting started at 6.00 pm
and ended at 6.50 pm).

FAREHAM

BOROUGH COUNCIL

Report to Leisure and Community Scrutiny Panel

Date: 06 October 2020
Report of: Director of Leisure and Community
Subject: Leisure Centre Refurbishment Update

SUMMARY

The purpose of this report is to provide an update on how plans for the refurbishment of Fareham and Holly Hill Leisure Centres are progressing.

RECOMMENDATION

It is recommended that the Panel consider the contents of the report and the internal designs set out in the presentation.

INTRODUCTION

1. The purpose of this report is to provide members with an update regarding the progression of the plans for the refurbishment of Fareham and Holly Hill Leisure Centres.

BACKGROUND

2. At the November meeting of the Executive, it was agreed that a 10-year contract for the management of Fareham and Holly Hill Leisure Centres be awarded to Everyone Active. They presented the winning tender submission and best met the Council's requirements, including how they would invest in the facilities, particularly at Fareham Leisure Centre, to help deliver improved revenue.
3. Everyone Active's bid included several investment opportunities which have been summarised below;

Fareham Leisure Centre

- A 617m² extension to the gym area on the ground floor to extend the building and to create elevations to the roadside with windows
- Creation of an internal splash pad to add to the swimming pool offer;
- New reception counter and refurbishment of the foyer area;
- Creation of a new studio space and climbing area on the lower ground floor;
- Conversion of the squash courts to a soft play area;
- Refurbishment of dry changing rooms and café area;
- Additional parking for 32 vehicles.

Holly Hill Leisure Centre

- Conversion of large pool store into a sauna and steam room;
- Improvements to main foyer layout.

DEVELOPMENT UPDATE

4. Everyone Active has operated the Fareham contract for the last 15 years. The company has previously helped the Council to deliver several redevelopment projects at Fareham Leisure Centre and supported the construction and launch of Holly Hill Leisure Centre in 2016.
5. Since being awarded the new contract, which will commence on 1 October 2020, Everyone Active has worked closely with Council Officers to develop a refurbishment project at Fareham Leisure Centre that will expand and modernise the range of leisure and health experiences provided in Fareham, increase participation for all and compete with the increasing market for leisure services in this area.

6. The refurbishment and extension element of the project at Fareham Leisure Centre is being developed and designed by Paragon Building and Project Consultancy, GT3 Architects and Vincent Stokes Construction.
7. Since awarding the contract to Everyone Active, significant progress with the refurbishment project has been made, and in June 2020, Everyone Active was granted planning permission for the external improvements to Fareham Leisure Centre.
8. The implications of Covid-19 have meant that the project team have revised the refurbishment timetable and it is proposing to commence works at Fareham Leisure Centre in November 2020.
9. The refurbishment will take approx. 12 to 14 months to complete, with enhancements and improvements to Holly Hill Leisure Centre being carried out towards the end of the project.
10. Both Leisure Centres will remain open to the public whilst refurbishment works are being undertaken and will be delivered over four phases to help keep disruption for members to a minimum.
 - Phase 1:** Construction of the extension, additional toilets, a lower ground floor cafe and the connection of additional power supply to the building internally;
 - Phase 2:** Dry changing rooms are refurbished
 - Phase 3:** Splash pad, reception, café and external entrance canopy works
 - Phase 4:** Studio and existing gym refurbished and car park extension
11. The conversion of the large pool store into a sauna and stream room at Holly Hill, along with enhancements to the main foyer will be carried out during phase 4 of the project.
12. At the Leisure and Community Scrutiny Panel meeting, Members will receive a presentation providing an overview of the internal designs for Fareham Leisure Centre.

CONCLUSION

13. Leisure and Community Scrutiny Panel Members have the opportunity to comment on the internal designs for Fareham Leisure Centre.
14. A further report will be presented to members detailing the enhancements to Holly Hill Leisure Centre in the future.
15. If safe to do so, there will be an opportunity for members to visit both Fareham and Holly Hill Leisure Centres, with officers, to further understand the extent of the internal works that will include a new splash pad, studio area, climbing wall and soft play area at Fareham Leisure Centre and a new sauna and steam area at Holly Hill Leisure Centre.

Background Papers:

Leisure Centre Operator Award of Contract Report (Confidential report) – 4 November 2019 Executive

External designs for Fareham Leisure Centre – 2 March 2020 Executive

Enquiries:

For further information on this report please contact Emma Watts, Leisure and Community Manager (Ext.4440)

FAREHAM

BOROUGH COUNCIL

Report to Leisure and Community Scrutiny Panel

Date: 06 October 2020

Report of: Director of Leisure and Community

Subject: PLAY AREA DEVELOPMENT PLANS AND PROGRESS UPDATE

SUMMARY

The purpose of this report is to provide an update on the 5-year play area improvement programme and to report the progress made to date.

RECOMMENDATION

It is recommended that the Leisure and Community Scrutiny Panel note the contents of the report and supporting presentation

INTRODUCTION

1. The Council has 43 play areas located across the Borough provided for children and young people.
2. Play areas are managed and maintained by the Council's Streetscene team, who also undertake regular inspections to ensure that the facilities are safe. The Leisure and Community Team are responsible for the coordination of refurbishment works to existing play areas and the installation of any new ones.
3. The purpose of this report is to provide members of the Leisure and Scrutiny Panel with an update regarding the improvements made to the Council's existing play areas and the development progress of any new play areas.

BACKGROUND

4. In March 2015, the Executive approved a three-year priority improvement programme to refurbish 13 of the Borough's existing play areas, which are:

Year 1 (2015/16)	Year 2 (2016/17)	Year 3 (2017/18)
Segensworth Play Area (Titchfield Common)	Coldeast Play Area (Park Gate)	Newtown Play Area (Portchester)
Stubbington Rec Play Area (Stubbington)	Drake Close Play Area (Locks Heath)	Sarisbury Green Play Area (Sarisbury)
Course Park Play Area (Titchfield Common)	Fareham Park Play Area (Fareham North- West)	Howerts Close Play Area (Warsash)
Blackbrook Park Play Area (Fareham West)	Priory Park Play Area (Park Gate)	Warsash Rec Play Area (Warsash)
		Funtley Rec Play Area (Funtley)

5. In order to continue maintaining the current standard of existing play provision within the Borough, after the priority play areas were attended to, it was estimated that a minimum of four play areas would need refurbishing every year.
6. In March 2018 a new five-year £500,000 play area improvement programme was agreed by the Executive, funded from the Community Infrastructure Levy to enable a further 20 play areas to undergo improvement works. This also provided the opportunity to include some new, challenging and inclusive play equipment.
7. The five-year play area improvement programme (2018 - 2023) agreed by the Executive is as follows;

Year	Play Area
Year 1 (2018-2019)	Portchester Park Play Area (Portchester)
	Sweethills Crescent Play Area (Whiteley)
	Castle Street Play Area (Portchester)
	Eastern Parade Play Area (Fareham East)
Year 2 (2019-2020)	Barry's Meadow Play Area (Titchfield)
	Harbour View Play Area (Portchester)
	Bath Lane Play Area (Fareham East)
	Swanwick Play Area (Sarisbury)
Year 3 (2020 – 2021)	Dore Avenue Play Area (Portchester)
	Locks Heath House Park Play Area (Locks Heath)
	Longacres Play Area (Titchfield Common)
	Clydesdale Play Area (Whiteley)
Year 4 (2021-2022)	Salterns Play Area (Hill Head)
	Burridge Play Area (Burridge)
	Newtown Play Area (Portchester)
	Metcalfe Play Area (Stubbington)
Year 5 (2022-2023)	Blackbrook Park Play Area (Fareham West)
	Kenwood Road Play Area (Portchester)
	Kites Croft Play Area (Park Gate)
	West Street Play Area (Fareham East)

PLAY AREA IMPROVEMENT PROGRAMME - PROGRESS UPDATE

Years 1 and 2

8. Following a competitive tendering process, the play areas identified in years 1 and 2 of the improvement programme have each benefited from having tired and outdated equipment upgraded. This includes improvements to the surfacing, as well as new floor graphics and signage where required.
9. Improvements to these play areas have all been well received by the children and families who visit them.

Years 3 and 4

10. As with all play area improvements, officers consult with users of the facilities to help understand what they like about the current facilities and what they think needs improving.
11. In Autumn 2019, officers consulted with local residents on Dore Avenue play area, Locks Heath House Park play area, Longacres play area and Clydesdale play area, with a view to tendering the works in Spring 2020 and having them completed by October 2020.
12. However, as a result of the Coronavirus pandemic, officers were unable to go out to tender as planned to appoint a play installation company to carry out the works. As part of the Councils recovery plan, officers have revised the procurement time, and will now procure a contract for both years 3 and 4 play area improvement works together.
13. By tendering for both years 3 and 4 improvement works at the same time, not only will

this enable the Council to save on procurement costs, but it could potentially provide an opportunity to negotiate an improved discount with contractors.

14. The tendering process will commence in January 2021 with works being completed by the end of 2021.
15. Whilst this revised timetable will see some delay to the improvements being carried out at Dore Avenue play area, Locks Heath House Park play area, Longacres play area and Clydesdale play area, they are not significant delays.

Year 5

16. The timetable for improvements proposed for year 5 will remain the same.

DAEDALUS COMMON PLAY AREA

17. As part of the IFA2 project, National Grid agreed to fund a package of community facilities at Daedalus. Amongst these facilities, funding for a new destination children's play area was agreed.
18. Consultation with local schools and residents was carried out in Summer 2019 and children and young people were also asked to vote on a selection of themed equipment that they would like to see within the play area.
19. The installation of an aviation themed play area has now been completed and it is expected to be opened to the public later this year, following completion of necessary works to the car park that will serve the children's play area.
20. The new play area includes a wheelchair accessible multi-climbing unit with an aeroplane theme, swings, inclusive roundabout, seesaw, a toddler unit, sensory panels, inclusive picnic benches and fun floor graphics complementing its location next to Solent Airport.
21. It is the Council's second destination play area within the Borough with the other being located at Holly Hill, opposite Holly Hill Leisure Centre, which has proved to be extremely popular.

ABBAY MEADOWS PLAY AREA

22. Works to construct the new play area at Abbey Meadows are expected to commence in Spring / Summer 2021.
23. Following consultation with the local community and a competitive tendering process, the contract was awarded to Eibe Play earlier this year.
24. The play area will feature a castle themed inclusive multi-climbing unit, with a medieval theme surrounding it including a toddler play unit, swings, springies, play panels, seesaw and picnic benches. It will be located near to the car park off Cartwright Drive, helping to make it easily accessible.
25. The presentation supporting this report, marked Appendix A, provides images of play area improvements that have been completed to date.

RISK ASSESSMENT

26. There are no significant risk considerations in relation to this report.

CONCLUSION

27. The Council has 43 play areas located across the Borough that are provided for children and young people.

28. In March 2018 a new a five-year £500,000 play area improvement programme was agreed by the Executive, funded from the Community Infrastructure Levy to enable a further 20 play area to undergo improvement.

29. The report provides an update on the improvements made to the Council's existing play areas and the development of new play areas. This includes plans to reschedule the planned works to the play areas that were deferred as a result of the Coronavirus pandemic.

Background Papers: None

Reference Papers: Executive Report, March 2018 – Play Improvement Programme

Enquiries:

For further information on this report please contact Emma Watts, Leisure and Community Manager. (Ext 4440)

FAREHAM

BOROUGH COUNCIL

Report to Leisure and Community Scrutiny Panel

Date: 06 October 2020

Report of: Director of Leisure and Community

Subject: COMMUNITY BUILDINGS - COVID-19 IMPACT

SUMMARY

The purpose of this report is to highlight the challenges faced by the Borough's community facilities in adapting to the restrictions imposed to prevent the spread of Coronavirus (Covid-19). Most importantly, it details the support that continues to be provided by the Council to its community buildings through these difficult and challenging times.

RECOMMENDATION

It is recommended that the Leisure and Community Scrutiny Panel note the contents of the report.

INTRODUCTION

1. The Covid-19 pandemic has had a significant impact on every aspect of life and society within our Borough, and it has led to logistical challenges, created financial difficulties and promoted community wide concerns around health and well-being.
2. Restrictions to our movement, limitations regarding who we are able to mix with and the necessity for protective measures when we are in contact with others have all been introduced to prevent the spread of this virus.
3. The impact of these measures on our community facilities has been huge. As hubs for people to gather, to share interests or provide support, the community buildings have had to change their practices in response to the latest Government guidance.

THE JOURNEY SO FAR

4. The community centres' journey through the Covid-19 restrictions during 2020 is detailed below;
 - **23rd March** - all community centres are forced to close to the community;
 - **1st June** - pre-schools and nurseries are able to operate from community centres but other activities still not permitted;
 - **4th July** - community centres can reopen with protective measures in place to prevent the virus from spreading. As sporting and fitness activities are still not permitted, none of the Borough's centres receive enough income to justify reopening at this point.
 - **29th July** – the ban on sporting activities is lifted, the larger community centres reopen, with some of the smaller ones deciding to not reopen until September.

CURRENT CHALLENGES

5. At this current time, each of the Council owned community centres is open to a greater or lesser degree. Several, such as Portchester and Crofton Community Centres, are seeing a high demand for their facilities, whereas others such as Fareham North West are taking a more cautious approach. This is largely influenced by the size of the facility.
6. Despite some restrictions being lifted, the protective measures that are required to keep everyone safe in these public buildings means that this has not heralded a return to 'business as usual'.
7. The community centres and each of their hirers are required to complete thorough risk assessments of the facility and the activities taking place within them. Measures such as providing hand sanitiser, ensuring adequate cleaning regimes, introducing one-way flow for people entering and exiting the building and ensuring adequate ventilation must all be considered.
8. In addition, the centres must be confident that social distancing is maintained throughout their building. The Government guidance of 14th September spelled out the

community centres' responsibility to disallow any activity that has the potential of enabling social mixing. They must also be assured that masks are being worn (unless it is of significant detriment to do so) and that contact details of all attendees have been kept, to enable Test and Trace to operate in the event that a case of Covid-19 is confirmed for an individual who has visited the centre.

9. To add to the challenges faced, the enforced period of closure has drastically reduced the income received by the community centres. This has not been matched by the same reduction in outgoings as insurances, standing charges and rents still need to be paid. As such, many of the Associations have needed to use their reserves.

SUPPORT AVAILABLE

10. To help the Community Associations and youth facilities overcome these challenges, they have received support from many Council services and One Community, the organisation funded by the Council to support the community and voluntary sector across the Borough.

11. Each Council-owned community facility has and will continue to receive help and support from;

- The Leisure and Community Team, with regular updates and details of the latest Government guidance, clarifying expectations and links to the varied support that is available;
- Environmental Health with risk assessments and advice;
- The Council's Communications Team with templates of the public safety posters and directional signage;
- Exchequer Services facilitating a payment holiday on rent and;
- Finance promoting the opportunity to access a Retail, Hospitality and Leisure (RHL) grant of between £10,000 and £25,000 to stabilise the Associations' finances.

12. The table below illustrates the amount of RHL grant each community building has received. It is also important to note, that should officers be made aware of any other grant opportunities available to community organisations, details will be shared with all community associations.

Community Association	RHL grant received
Abshot Community Association	£10,000
Burridge Village Hall	£10,000
Crofton Community Association	£25,000
Crofton Youth Project	£10,000
Fareham North West Community Centre	£10,000

Genesis Youth Centre	£2,500 (Discretionary Grant)
Lockwood Sports and Community Association	£10,000
Portchester Community Centre	£25,000
Priory Park Community Association	£10,000
Ranvilles Community Association	£10,000
Titchfield Community Association	£25,000
Oasis Youth Club	£10,000
Whiteley Community Association	£10,000

In addition, One Community held two, very successful 'Virtual' Community Buildings Network meetings. At these meetings, trustees and community centre managers were able to access expert advice on Covid-19 measures and share best practice.

13. In response to a suggestion at one of these meetings, One Community is now coordinating the sharing of details of hirers who haven't been able to be accommodated, to offer other centres the opportunity to fill this gap locally.

FUTURE CHALLENGES

14. Considering the unprecedented circumstances, the community facilities across Fareham are working very hard to make sure that their visitors are safe and that the demand for their facilities continues to be met, as much as current restrictions allow.
15. However, the Covid-19 journey has not yet ended. The finances of Community Associations remain a concern. Income is lower than usual due to increased gaps between hires (to allow for cleaning) and shaken public confidence following the extreme Lockdown measures is resulting in a number of users being cautious to return to their usual activities. Any prolonged extension to the necessary measures, or an enforced return to Lockdown, has the potential to be disastrous for our community centres.
16. The Council continues to find ways to support the Community Associations. At the September Executive meeting, the establishment of a Community Lottery for Fareham was approved. This will provide all Fareham's Community Associations with the opportunity to raise additional funds for their community centre, by asking their supporters to nominate their Association as the primary recipient of the profit raised from the ticket sales.
17. In addition, in October the Executive will be considering the development of a Covid-19 special community fund, from which local charities can apply for a one-off award of up to £250 to cover their reduced income or increased costs as a result of the pandemic.

18. Although Community Associations will not be able to apply for these funds themselves, having already received the previously mentioned RHL grant, local groups using their facilities are likely to meet the criteria and will therefore be able to use the funds to pay for the hire of the community centre venues, thereby ensuring their ultimate benefit.
19. Finally, a significant project identifying the capital investment required to maintain our community buildings has been underway since the end of 2019. Whilst the remit of the final recommendations is likely to be more limited than initially envisaged as a direct impact of Covid-19, it will demonstrate the Council's commitment to providing safe and useful community facilities that are fit for purpose. The outcomes of this review will be presented to the Leisure and Community Scrutiny Panel at a future meeting.

RISK ASSESSMENT

20. There are no significant risk considerations in relation to this report.

CONCLUSION

21. The Covid-19 pandemic has created many challenges for the community facilities across the Borough. They have responded well and are ensuring that their practices prioritise the safety of all users of and visitors to their centres.
22. Fareham Borough Council has provided varied and consistent support to the Community Associations and will continue to develop further ways to guide them through the challenges and difficulties ahead.

Reference Papers:

September 2020 - Executive Report– Community Recovery Plan

September 2020 – Executive Report – Fareham Community Lottery

Enquiries:

For further information regarding this report please contact Claire Benfield. (Ext. 4495) or Emma Watts, Leisure and Community Manager (Ext. 4440)

FAREHAM

BOROUGH COUNCIL

2019/20
Decision No.
2170

Record of Decision by Executive

Monday, 2 March 2020

Portfolio	Leisure and Community
Subject:	Fareham Leisure Centre Planning Application
Report of:	Director of Leisure and Community
Corporate Priority:	Leisure opportunities for health and fun

Purpose:

To seek approval for the external detailed designs submitted by Everyone Active for a remodelled Fareham Leisure Centre.

The Executive agreed on the 04 November 2019 to award a 10-year contract for the management of Fareham and Holly Hill Leisure Centres to SLM, otherwise known as Everyone Active. It also agreed to the capital investment required, particularly at Fareham Leisure Centre to help deliver improved revenue.

The development of the design for Fareham Leisure Centre has been overseen by an officer project team and the designs are now at a stage where Everyone Active is ready to submit a planning application.

The Leisure and Community Scrutiny Panel commented on the designs on 25 February 2020.

The proposed detailed external designs, as contained in Appendix A, are presented for approval. There may be a requirement to make some minor amendments to the designs.

If approved, the designs will be submitted to the Council as part of a planning application later in March 2020. The estimated determination date will be in May 2020, following a period of public consultation.

Options Considered:

A revised page 12 of the agenda pack was tabled at the meeting to provide greater clarification in respect of the costs of the proposals.

The comments of the Leisure and Community Scrutiny Panel were taken into account during the consideration of this item.

As recommendation.

Decision:

RESOLVED that the Executive:

- (a) considered the comments of the Leisure and Community Scrutiny Panel;
- (b) considered the principle of the detailed design for Fareham Leisure Centre as outlined in Appendix A to the report; and
- (c) agrees that this, including any minor alterations, be submitted as part of a planning application.

Reason:

To enable significant improvement works to progress at Fareham Leisure Centre.

Confirmed as a true record:

Councillor SDT Woodward (Executive Leader)
Monday, 2 March 2020

FAREHAM

BOROUGH COUNCIL

2020/21
Decision No.
2179

Record of Decision by Executive Portfolio for Leisure and Community

Monday, 18 May 2020

Portfolio	Leisure and Community
Subject:	Petition - Squash Courts at Fareham Leisure Centre
Report of:	Director of Leisure and Community
Corporate Priority:	Leisure Opportunities for Health and Fun

Purpose:

To consider a petition seeking to prevent the closure of the squash courts at Fareham Leisure Centre.

At the meeting on the 4th November 2019, the Executive agreed to award a 10-year contract for the management of Fareham and Holly Hill Leisure Centre to SLM, otherwise known as Everyone Active. It also agreed the capital investment for the contract, particularly at Fareham Leisure Centre, to deliver improved revenue and to expand and modernise the range of facilities it currently provides.

The capital investment proposals in the bid from Everyone Active includes the conversion of the squash courts into a large soft play area and a climbing wall. The purpose of this redevelopment of facilities is critical in delivering improvements to the revenue position.

After the decision of the Executive there has been a series of correspondence from squash players who use the facilities, challenging the decision and objecting to the loss of squash provision at Fareham Leisure Centre.

This report outlines details of two petitions that the Council received on 20 March 2020, submitted by a resident seeking to prevent the closure of the squash courts.

Options Considered:

The Executive Member for Leisure and Community was advised of an amendment on page 7, with the word 'users' being replaced with the word 'uses'. Paragraph 7(b) therefore reading – Squash court bookings by distinct members at Fareham Leisure Centre has declined by 16% since 2010, with the average number of uses in 2019/20 being 179 per month or 2,148 each year.

The Executive Member for Leisure and Community considered the report together with representations made by Councillors; Mrs K Trott, R Price and Mrs L Clubley.

In making her decision the Executive Member for Leisure and Community also considered comments that she had received from six squash court users.

Decision:

RESOLVED that The Executive Member for Leisure and Community considered the contents of the report along with the amendment to paragraph 7(b) on page 7, and determined that no recommendation should be submitted to the Executive to review the decision to convert the squash courts at Fareham Leisure Centre.

Reason:

The petitioner is asking the Council to reconsider its decision to support the conversion of the squash courts at Fareham Leisure Centre.

Confirmed as a true record:

Councillor S Bell (Executive Member for Leisure and Community)
Monday, 18 May 2020

FAREHAM

BOROUGH COUNCIL

2020/21
Decision No.
2187

**Record of Decision by Executive Portfolio for
Leisure and Community**
Wednesday, 17 June 2020

Portfolio:	Leisure and Community
Subject:	Arrangements for the 75th Anniversary of VJ Day
Report of:	Director of Leisure and Community
Corporate Priority:	Leisure Opportunities for Health and Fun

Purpose:
The purpose of this report is to advise members of the proposals for commemorating the 75th anniversary of Victory over Japan (VJ) Day in August 2020.

The 75th anniversary of VJ Day takes place on 15th August 2020. Commemoration events will be taking place across the UK to mark the 75th anniversary.

Fareham has a history of marking significant dates connected with World War I and World War II and officers have been asked to explore an appropriate way for the Council to mark VJ Day 75.

To mark this anniversary, officers propose;

- I. For a new, appropriately designed VJ Day commemorative seat, to complement the VE Day commemorative seat, be installed at Daedalus Common
- II. For a small commemorative event to take place, where both seats, the Daedalus gate guardian and the Daedalus play area be unveiled/opened by the Mayor of Fareham on a date to be determined.

Options Considered:
The Executive Member for Leisure and Community considered the contents of the report together with a verbal representation from Councillor J Forrest and written representation from Councillor Price.

Decision:
RESOLVED that the Executive Member for Leisure and Community considered;

- (a) that a VJ commemorative seat to commemorate the 75th anniversary of VJ Day be designed and installed at Daedalus Common; and
- (b) that the project is funded from the community grants budget, to the sum of £9,500.

Reason:

To commemorate the 75th anniversary of VJ Day.

Confirmed as a true record:

Councillor S Bell (Executive Member for Leisure and Community)
Wednesday, 17 June 2020

FAREHAM

BOROUGH COUNCIL

2020/21
Decision No.
2188

Record of Decision by Executive Portfolio for Leisure and Community

Wednesday, 17 June 2020

Portfolio:	Leisure and Community
Subject:	Community Funding Application - Titchfield Community Association
Report of:	Director of Leisure and Community
Corporate Priority:	Leisure Opportunities for Health and Fun

Purpose:

This represents an application for funding under the Council's Community Fund Programme.

An application for Community Funding has been received from Titchfield Community Association for the sum of £4,953.19 towards the refurbishment of the Barleycorn Lounge. This room is a well-used part of Titchfield Community Centre and is regularly hired by bridge groups, the University of the Third Age (U3A), the Memory Friendship Café, NCT Bumps and Babes, the History Society, Home Education, the Gardening Club and for private parties.

The planned refurbishment will include the re-carpeting, re-upholstering and repainting of the room, along with the replacement of 24 chairs which are currently 30 years old and have been recovered twice. It also looks to reconfigure the kitchen area to accommodate a larger fridge and additional cupboard space, to better meet the needs of hirers.

The total cost of the project is £19,162. Titchfield Community Association has received £4,000 in Hampshire County Councillor funding towards the project. The Association plans to fund the remainder from their reserves.

As of January 2020, the Association lists £116,317 in their unrestricted General Funds.

Both Ward Councillors, Councillor Mrs Connie Hockley and Councillor Tiffany Harper, are fully supportive of this application.

Options Considered:

The Executive Member for Leisure and Community considered the contents of the report.

Decision:

RESOLVED that the application for the sum of £4,953.19 by Titchfield Community Association for the refurbishment of the Barleycorn Lounge be approved.

Reason:

This application meets the agreed Community Fund criteria for financial support for community capital projects.

Confirmed as a true record:

Councillor S Bell (Executive Member for Leisure and Community)
Wednesday, 17 June 2020

FAREHAM

BOROUGH COUNCIL

2020/21
Decision No.
2198

Record of Decision by Executive

Monday, 3 August 2020

Portfolio	Leisure and Community
Subject:	Christmas Lights Switch On - Alternative Proposals for 2020
Report of:	Director of Leisure and Community
Corporate Priority:	Leisure opportunities for health and fun

Purpose:

The purpose of this report is to seek approval, following the COVID-19 pandemic, for an alternative proposal to recognise the switching on of Fareham's Christmas lights in Fareham Town Centre.

Historically, each year Fareham Borough Council holds a large, public event in November to mark the switching on of the Christmas lights in the town centre. The event is well received and attended by approximately 4,000 people, who see it as the start of Christmas.

Unfortunately, due to Covid-19 restrictions, large scale public events are unable to take place, and therefore the normal event arrangements have been cancelled.

The festive lights will still be installed in the Town Centre as they are each year and will be switched on by the Mayor and Mayoress. This will take place on Sunday 22 November at 4.30pm, albeit without the usual activities associated with Fareham's usual Christmas light switch on event.

During the lead up to Christmas the Council would still like to support local businesses and encourage shoppers into the Town Centre, Fareham Shopping Centre, West Street and Fareham High Street. Therefore, the proposal is that instead of the usual one-day large-scale event, a festive market will run for 3 consecutive days, from Friday 4 December to Sunday 6 December.

The festive market arrangements will ensure that social distancing and safety requirements are in accordance with Government guidance to reduce the risk of the spread of COVID-19, whilst still providing people with a reason to come into Fareham and support local businesses and traders.

To encourage people into the Town Centre, it is also proposed that free parking is made available in all Pay and Display car parks, from 12.00 noon until 6.00pm, on each day that the festive market is in situ, and when parking charges apply.

Options Considered:

At the invitation of the Executive Leader, Councillor R H Price, JP addressed the Executive on this item.

As recommendation.

Decision:

RESOLVED that the Executive agrees:

- (a) to an alternative proposal, as set out in the report, to recognise the switching on of Fareham's Christmas lights in Fareham Town Centre, as a result of the Covid-19 pandemic and the Government restrictions currently in place; and
- (b) to free parking between 12 noon and 6.00pm in the Pay and Display car parks within the Town Centre, on each day that the festive market is in situ, and when parking charges apply.

Reason:

To continue to encourage footfall into the Town Centre in the lead up to Christmas and to support local businesses and traders.

Confirmed as a true record:

Councillor SDT Woodward (Executive Leader)

Monday, 3 August 2020

FAREHAM

BOROUGH COUNCIL

2020/21
Decision No.
2199

Record of Decision by Executive

Monday, 3 August 2020

Portfolio	Leisure and Community
Subject:	The naming of Fareham's new Arts and Entertainment Venue
Report of:	Director of Leisure and Community
Corporate Priority:	Leisure opportunities for health and fun

Purpose:

The purpose of this report is to propose possible names for the new arts and entertainment venue being built in Fareham Town Centre to replace Ferneham Hall. It is suggested that the names are included in a public consultation exercise prior to members making a final decision, based on the outcome of the consultation results.

The Council is building a new arts and entertainment venue in Fareham Town Centre which will include an 800-seat auditorium, a 120-seat theatre, community rooms, a flexible studio space as well as a bar and café area. The remodelled venue will offer different, and much improved, facilities from those of Ferneham Hall, so it is considered appropriate to give the building a new name to emphasise this point.

It is suggested that, to ensure the name "Ferneham" is not completely lost, proposals for how it is incorporated into the new venue will be put forward when options are presented at a later date for the naming of the rooms and areas within the remodelled venue.

This report suggests options for naming the new venue and these have been drawn from the history of Fareham as well as the world of arts and entertainment. The preferred options will be subject to a public consultation exercise. The results will be reported back to a future meeting of the Executive to allow a final decision on the name of the venue.

Options Considered:

At the invitation of the Executive Leader, Councillor R H Price, JP addressed the Executive on this item.

As recommendation.

Decision:

RESOLVED that the Executive agrees:

- (a) that the preferred names for the new Arts and Entertainment Venue of: The Quay Fareham, The Kiln Fareham, The Tannery Fareham and Fareham Live, go forward to a public consultation exercise; and
- (b) that the name “Fernehams” is incorporated into future options for the naming of rooms and areas within the remodelled venue.

Reason:

To provide a suitable name for the new Arts and Entertainment venue.

Confirmed as a true record:

Councillor SDT Woodward (Executive Leader)

Monday, 3 August 2020

FAREHAM

BOROUGH COUNCIL

2020/21
Decision No.
2200

Record of Decision by Executive

Monday, 3 August 2020

Portfolio	Leisure and Community
Subject:	Covid-19 Community Recovery Plan
Report of:	Director of Leisure and Community
Corporate Priority:	Leisure opportunities for health and fun; Protect and enhance the environment

Purpose:

The purpose of this report is to set out the Council's Community Recovery Plan in response to the Covid-19 pandemic.

The Council's Community Recovery Plan forms part of a Recovery Framework which will be presented to the Executive on 3 August 2020.

Covid-19 has had a significant impact on every aspect of life and society in our Borough, and it has led to logistical challenges, created financial difficulties and prompted community-wide concerns around health and well-being.

This report focuses on the impact of the pandemic on leisure and community facilities and organisations within the Borough and suggests actions that the Council might take to help the sector to recover over the coming months.

Although we are now entering the Recovery Phase, continuing restrictions around social distancing, public fear around using community spaces and the economic downturn that the virus has triggered mean that even once the doors to community facilities reopen, they will face many further challenges.

Options Considered:

At the invitation of the Executive Leader, Councillor R H Price, JP addressed the Executive on this item.

As recommendation.

Decision:

RESOLVED that the Executive approves the Covid-19 Community Recovery Plan and the following actions therein:

- i) to support our Community Centres and Sports Clubs through this challenging period, a special grants programme be considered to assist them with the additional expenses being accrued at this time. This scheme will be presented in a separate report to the Executive;
- ii) the Leisure Centre contract, regarding the agreed capital investment and the duration of the contract, be reviewed. The results of this review will be presented in a separate report to the Executive;
- iii) an assessment of the Council's Arts and Entertainment project, including its capital costs and current business plan be carried out. The results of this review will be presented in a separate report to the Executive;
- iv) youth projects are likely to face additional costs when they finally reopen their facilities. As the Youth Activity Fund for the year has yet to be paid out, it offers an opportunity for the Council to distribute the funding to best support the Youth Projects;
- v) to build on the lessons learnt from the pandemic and to reflect these changes in the future service level agreements with our voluntary organisations;
- vi) to work closely with our voluntary organisations to understand more fully the issues at hand and identify longer term solutions to the provision of the Food Bank;
- vii) to develop alternative proposals to replace the Christmas Lights Switch-On event. These proposals will be presented in a separate report to the Executive;
- viii) in order to encourage smaller craft stands to the Fareham and Portchester markets, those traders not eligible for the discretionary business grant to receive free pitch hire until Christmas 2020; and
- ix) to present a separate report to the Executive recommending the establishment of a community lottery in Fareham.

Reason:

This report forms part of a Recovery Framework in response to the Covid-19 pandemic which will be presented to the Executive on 3rd August 2020.

Confirmed as a true record:

Councillor SDT Woodward (Executive Leader)

Monday, 3 August 2020

FAREHAM

BOROUGH COUNCIL

2020/21
Decision No.
2207

Record of Decision by Executive

Monday, 7 September 2020

Portfolio	Leisure and Community
Subject:	Fareham Lottery
Report of:	Director of Leisure and Community
Corporate Priority:	Strong, safe, inclusive and healthy communities

Purpose:

This report presents the options for introducing a Community Lottery across the Borough of Fareham.

At the meeting of the Executive on 3 August 2020, it was agreed as an action within the COVID-19 - Community Recovery Plan that a report would be presented to the Executive recommending the establishment of a Community Lottery in Fareham.

A Community Lottery is a weekly draw within a community that raises money for local good causes.

Many local authorities have established a Community Lottery for their area. Some are run 'in house' with responsibility for the approval of good causes, promotion of the Community Lottery and overseeing of payments carried out by designated Officers.

Others have nominated their Community and Voluntary Sector (CVS) organisation to undertake this function. In these cases, a proportion of the income raised from the Community Lottery is allocated to the CVS to cover staffing costs.

Both options have a financial cost at a time when expenditure is being carefully considered. However, a Community Lottery would raise much needed funds for the charities and community groups that support our communities, when many are meeting their greatest financial challenges as a result of COVID-19 implications.

Options Considered:

As recommendation.

Decision:

RESOLVED that the Executive:

- (a) agrees to establish a Community Lottery for Fareham; and

(b) nominates One Community to continue to promote and support it.

Reason:

1. The Community Lottery offers the opportunity for the community and voluntary sector to easily raise additional funds, which is likely to be a lifeline at this time of financial uncertainty.
2. Option 2 offers the most sustainable solution to establishing a Community Lottery in Fareham.

Confirmed as a true record:

Councillor SDT Woodward (Executive Leader)

Monday, 7 September 2020